



Michigan Associates of
Acupuncture and
Integrative Medicine

Why we have a cancellation policy

One of the toughest policies to implement in any private practice is a cancellation policy. However, without one, a practice is subject to financial loss as a result of appointments that are cancelled without appropriate notice. Many clients will insist they pay for their missed appointments. Others feel strongly against paying and feel as if they are being taken advantage of. We understand that each individual has their own viewpoint and, depending upon which viewpoint is yours, our policy may or may not feel comfortable.

We value both our time and the time of our clients – when a person does not show up for their scheduled appointment (no-show) or cancels at the last minute, we are not able to fill that appointment. Since we often have a wait list, not only is this lost income for the practitioner and practice, another person does not get to benefit from the services we provide. Since we rely on client payment for our income; no-show's and cancellations are something we take very seriously!

Oftentimes, the reasons for missing an appointment are valid –you are stuck in traffic or something unexpected keeps you from getting here on time. Be assured, if you call us and let us know you are running late or cannot make your scheduled time, we will do our best to accommodate you in the same week.

At Michigan Associates of Acupuncture and Integrative Medicine, all clients will be asked to pay their full session fee for appointments that are cancelled with less than 24 hours notice if their reserved slot cannot be filled. This policy is firm and we want to be up front with you about this.

As a courtesy to you – we will call you at least a day ahead to confirm your appointment. You can always let us know if you would like to reschedule!

As always, we are so very grateful for your support of our practice. Respecting and acknowledging our cancellation policy makes our practice flow so much easier – we could not do it without you!

Acupuncture	Naturopathic Medicine	Massage	CranioSacral Therapy
Initial Consultation - \$149.00 Subsequent Visits - \$89.00	\$180.00/hour	\$85.00/hour	½ hour session - \$45.00/\$35 Ped. 1 hour session - \$85.00/\$70 Ped. 1 ½ hour session - \$110.00

Name _____

Date _____

